

**Date:** [Date]

**To:** [Name of Garnishee/Employer/Bank]

**Address:** [Street Address]

**City, State, Zip:** [City, State, Zip]

**RE: Notice of Garnishment and Execution of Judgment**

**Judgment Debtor:** [Name of Debtor/Employee]

**Case Number:** [Court Case Number]

**Court:** [Name of Court]

**Total Judgment Amount:** \$[Amount]

To Whom It May Concern,

Enclosed please find a certified copy of the Final Judgment and the Writ of Garnishment issued by the [Name of Court] regarding the above-referenced matter.

Pursuant to the court order, you are hereby commanded to withhold the non-exempt portion of the Judgment Debtor's earnings, bank accounts, or other assets currently in your possession or under your control. These funds are to be applied toward the satisfaction of the judgment balance until the total amount, including post-judgment interest and costs, is paid in full.

Please follow the specific instructions provided in the attached Writ regarding:

- The calculation of exempt versus non-exempt funds.
- The timeline for filing an Answer with the Court.
- The procedure for remitting withheld payments to the Judgment Creditor or the Clerk of Court.

Failure to comply with this legal execution may result in a judgment being entered against you personally for the full amount of the debt owed by the Judgment Debtor.

If you have any questions regarding the legal requirements of this garnishment, please consult with your legal counsel or contact the undersigned.

Sincerely,

[Your Name/Attorney Name]

[Law Firm/Company Name]

[Phone Number]

[Email Address]

**Enclosures:** Certified Copy of Final Judgment; Writ of Garnishment; Affidavit of Indebtedness.