Date: [Insert Date]

VIA [Insert Method of Delivery, e.g., Certified Mail / Email]

To:
[Name of Infringing Party/Registered Agent]
[Company Name, if applicable]
[Address]
[City, State, Zip Code]

RE: NOTICE OF COPYRIGHT INFRINGEMENT AND DEMAND FOR ACCOUNTING

Dear [Name of Recipient],

I am the owner of all copyright rights in the original work(s) entitled "[Title of Work]" (the "Work"). It has come to my attention that you or your organization are using, reproducing, and/or distributing the Work without my authorization or license.

1. Identification of Infringement
The Work was originally published on [Date] and is registered with the U.S. Copyright Office under Registration Number [Insert Number, or state "Registration Pending"]. You are currently utilizing the Work at the following location: [Insert URL or Description of Physical Location].

2. Cease and Desist
I hereby demand that you immediately cease and desist from any further unauthorized use, reproduction, or distribution of the Work. You are further directed to remove all infringing materials from any websites, social media accounts, or physical media under your control.

3. Demand for Accounting
Pursuant to applicable copyright laws, I am entitled to the profits derived from your unauthorized use of my Work. I hereby demand a full and complete accounting of all revenues, profits, and benefits received by you as a result of the infringement. This accounting must include, but is not limited to:

- Total number of copies sold or distributed;
- Gross revenue generated from the use of the Work;
- Itemized list of expenses related to the production and sale of the Work;
- Dates of first and last use of the Work.

4. Requirement for Response
Please provide the requested accounting and written confirmation that the infringing materials have been removed by [Insert Date, e.g., 10 business days from today]. Failure to comply with these demands may result in further legal action, including a lawsuit for statutory damages, actual damages, and attorney's fees.

This letter is sent without prejudice to my rights and remedies, all of which are expressly reserved.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Address]
[Your Phone Number]
[Your Email Address]