LEGAL NOTICE

TO: [Name of Potential Class Member]
FROM: [Name of Plaintiff's Law Firm or Claims Administrator]
DATE: [Insert Date]

RE: NOTICE OF PENDENCY OF CLASS ACTION LAWSUIT

This notice is to inform you of a class action lawsuit titled *[Case Name] v. [Defendant Name]*, Case No. [Case Number], currently pending in the [Court Name].

NATURE OF THE LAWSUIT
The lawsuit alleges that [Briefly describe the legal claim, e.g., the Defendant failed to pay overtime wages or sold defective products]. The Defendant denies these allegations and maintains that it complied with all applicable laws.

THE CLASS DEFINITION
You are receiving this notice because records indicate you may be a member of the "Class." The Class is defined as: [Insert official definition of the class, including dates and eligibility criteria].

YOUR LEGAL RIGHTS AND OPTIONS

- **DO NOTHING:** If you do nothing, you will stay in the Class. You will be bound by the Court's decisions and may be eligible for a share of any recovery, but you give up the right to sue the Defendant separately for these claims.
- **EXCLUDE YOURSELF (OPT-OUT):** If you do not want to be part of this lawsuit, you must submit a written request for exclusion by [Deadline Date]. If you exclude yourself, you cannot receive any money from this case, but you keep your right to sue the Defendant on your own.

THE LAWYERS REPRESENTING THE CLASS
The Court has appointed [Law Firm Name] to represent the Class. You will not be charged for these lawyers. They will be paid only if they win the case or reach a settlement, subject to Court approval.

ADDITIONAL INFORMATION
For more information, you can visit [Website URL], call [Phone Number], or write to [Mailing Address]. Please do not contact the Court or the Judge directly regarding this notice.