

[Law Firm Letterhead]

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Notice of Withdrawal as Counsel due to Conflict of Interest

Dear [Client Name],

As you are aware, this firm was retained to represent both you and [Name of Co-Defendant(s)] in the matter of [Case Name/Matter Number].

At the outset of this representation, we informed all parties of the potential for a conflict of interest arising from the joint representation of multiple defendants. Recently, circumstances have developed that have created a direct and irreconcilable conflict of interest between your legal position and that of [Name of Co-Defendant].

Under the Rules of Professional Conduct, we can no longer effectively represent multiple parties when their interests have become adverse. Therefore, we must formally withdraw as your legal counsel, effective [Date or "Immediately"].

We will also be withdrawing as counsel for [Name of Co-Defendant(s)] in this specific matter to ensure total impartiality.

Your Immediate Action Required:

- You must secure new legal counsel immediately to protect your rights.
- Upcoming deadlines in your case include: [List Deadlines, or state "None at this time"].
- We have enclosed your complete client file to assist your new attorney with the transition.

We will file the necessary motions with the court to formally document our withdrawal. We will cooperate with your new counsel to ensure a smooth transfer of your file.

Please acknowledge receipt of this letter by signing below and returning a copy to our office.

Sincerely,

[Attorney Name]

[Law Firm Name]

Acknowledgment of Receipt:

I hereby acknowledge receipt of this notice of disengagement.

Signature: _____ Date: _____