

[Date]

[Debtor Name]

[Debtor Address]

[City, State, Zip Code]

RE: NOTICE OF ASSIGNMENT OF CLAIM

Dear [Debtor Name],

Please be advised that as of [Date of Assignment], the debt owed by you to **[Original Creditor Name]** in the amount of \$**[Amount Owed]** has been legally assigned and transferred to:

[New Creditor/Assignee Name]

[New Creditor Address]

[City, State, Zip Code]

This letter serves as formal notice that [New Creditor/Assignee Name] is now the legal owner of this claim and is entitled to receive all future payments and communications regarding this account.

Account Details:

- Original Account Number: [Account Number]
- Current Balance Due: \$[Amount]

Effective immediately, please direct all future payments and correspondence to the address listed above. Payments made to the original creditor after the date of this notice may not be credited to your account.

If you have any questions regarding this transfer, please contact our office at [Phone Number] or [Email Address].

Sincerely,

[Authorized Signature]

[Name of Sender]

[Title/Company Name]