

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Re: Acknowledgment of Notice of Assignment of Claim - [Claim Number/Reference]

Dear [Client Name],

We are writing to formally acknowledge receipt of the Notice of Assignment dated [Date of Notice], regarding the claim referenced above.

We have updated our records to reflect that your interest in this claim has been assigned to [Name of Assignee]. Accordingly, please be advised of the following:

- All future communications regarding the status of this claim will be directed to [Name of Assignee].
- Any payments or settlements resulting from this claim will be issued to [Name of Assignee] in accordance with the terms of the assignment.
- Our files have been noted to show that you no longer hold the legal right to pursue or collect on this specific claim.

If any information in the notice provided to us is incorrect, or if you did not authorize this assignment, please contact our office immediately at [Phone Number] or [Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name/Company Representative Name]

[Title]

[Company Name]