

[Law Firm Name]
[Address Line 1]
[Address Line 2]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Debtor Name]
[Debtor Address Line 1]
[Debtor Address Line 2]

RE: NOTICE OF ASSIGNMENT OF DEBT

Account Number: [Original Account Number]
Original Creditor: [Name of Original Creditor]
Current Balance Due: \$[Amount]

Dear [Debtor Name],

Please be advised that we represent [Assignee/Current Creditor Name]. This letter serves as formal notice pursuant to [Applicable Law/Statute] that all rights, title, and interest in the debt owed by you to [Original Creditor] have been absolutely assigned and transferred to our client, [Assignee Name], effective as of [Date of Assignment].

Consequently, [Assignee Name] is now the legal owner of this debt and is the only party entitled to receive payment and provide a valid discharge of the obligation.

All future payments and communications regarding this account must be directed to this law firm at the address listed above. Please make all checks or money orders payable to "[Name of Payee/Law Firm Trust Account]".

If you fail to remit the balance in full or contact our office to arrange a payment plan by [Deadline Date], we have been instructed to consider further legal action to recover the outstanding sum, which may include interest and legal costs.

This communication is from a debt collector. This is an attempt to collect a debt and any information obtained will be used for that purpose.

Yours sincerely,

[Attorney Signature]
[Attorney Name]
[Law Firm Name]