

[Date]

[Debtor Name]

[Debtor Address]

[City, State, Zip Code]

Re: Confirmation of Assignment of Claim - [Account/Reference Number]

Dear [Contact Person Name],

We are writing to formally confirm that, effective as of [Effective Date], [Assignor Name] (the "Assignor") has assigned and transferred all of its rights, title, and interest in the claim/debt owed by you to [Assignee Name] (the "Assignee").

The total outstanding amount of the claim being assigned is [Currency and Amount].

Please take notice that all future payments and correspondence regarding this claim should now be directed to the Assignee at the following address:

[Assignee Name]

[Payment Address]

[City, State, Zip Code]

[Bank Account Details/Wiring Instructions, if applicable]

By making payment to the Assignee as instructed above, your obligation to the Assignor regarding this specific claim will be discharged to the extent of such payment.

If you have any questions regarding this transfer, please contact [Contact Name] at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Name of Authorized Signatory]

[Title]

[Assignee Company Name]