

[Date]

[Employee Name]

[Employee Address]

[City, State, Zip Code]

RE: NOTICE OF RIGHT TO CURE EMPLOYMENT AGREEMENT VIOLATION

Dear [Employee Name],

This letter serves as formal notice that you are in violation of your Employment Agreement dated [Date of Agreement]. Specifically, you have failed to comply with the following provision(s):

Section/Provision Violated: [Insert Section Number/Title]

Description of Violation: [Provide a detailed description of the specific conduct or omission that constitutes the breach].

Pursuant to [Section Number, if applicable] of your Employment Agreement, you are hereby granted a period of [Number] business days from the receipt of this notice to cure the aforementioned violation.

To successfully cure this violation, you must take the following actions:

- [Action Item 1]
- [Action Item 2]

Failure to remedy the violation to the satisfaction of the Company by [Deadline Date] may result in further disciplinary action, up to and including the termination of your employment for cause, as outlined in your agreement.

Please acknowledge receipt of this letter by signing and returning a copy to the Human Resources Department.

Sincerely,

[Name of Supervisor/HR Manager]

[Title]

[Company Name]

Employee Acknowledgment:

I acknowledge receipt of this Notice of Right to Cure and understand the requirements and timelines stated above.

[Employee Signature]

[Date]