

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Name of Attorney/Law Firm]
[Address]
[City, State, Zip Code]

RE: NOTICE OF RESCISSION OF INDEPENDENT COUNSEL AGREEMENT

Dear [Name of Attorney],

I am writing to formally notify you that I am rescinding the Independent Counsel Agreement entered into on [Date of Agreement] between [Your Name/Company Name] and [Law Firm Name].

This rescission is based on [Briefly state reason, e.g., discovery of a conflict of interest / failure to meet specified conditions / right to cancel within statutory period].

Pursuant to this notice, please take the following actions immediately:

- Cease all work related to this matter.
- Return all original documents, evidence, and files provided to your office.
- Provide an itemized statement of any earned fees or costs incurred up to the date of this notice.
- Refund any unearned portions of the retainer fee currently held in your trust account.

Please confirm receipt of this notice in writing and provide a timeline for the return of my files and any applicable refund.

Sincerely,

[Your Signature]

[Your Printed Name]