

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Court Name]
[Court Address]
[City, State, Zip Code]

Re: Case Name: [Petitioner Name] vs. [Your Name]
Case Number: [Insert Case Number]

To the Clerk of the Court and all parties of record:

I, [Your Name], am the Respondent in the above-referenced family law matter. I am writing to formally provide notice of my intent to defend against the Petition filed by [Petitioner's Name] on [Date Petition was Filed].

I intend to contest the following matters (optional: list specific issues such as child custody, support, or property division):

- [Issue 1]
- [Issue 2]

Please ensure that I am served with copies of all future pleadings, motions, and notices of hearings at the address provided above. I understand that I must file a formal Response/Answer with the court within the timeframe required by law.

Respectfully submitted,

[Your Signature]
[Your Printed Name]

Certificate of Service

I certify that a copy of this notice was sent to the Petitioner/Petitioner's Attorney at [Petitioner's Address] via [Method of Delivery, e.g., First Class Mail] on [Date].