

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Engagement for Limited Scope Pro Se Litigation Assistance

Dear [Client Name],

This letter confirms that **[Consultant/Law Firm Name]** ("Service Provider") will provide limited scope assistance to you, **[Client Name]** ("Client"), regarding your pro se litigation in the matter of *[Case Name/Number]*.

1. Limited Scope of Representation

The Client understands that the Service Provider is NOT acting as the attorney of record. The Service Provider will not file a notice of appearance with the court, will not sign pleadings as counsel, and will not attend hearings or trials on the Client's behalf. The Client remains responsible for all deadlines and court rules.

2. Services to be Provided

The services are limited to the following:

- Drafting or reviewing specific legal documents (e.g., Complaints, Motions, Discovery).
- Legal research regarding specific issues.
- Procedural guidance and strategy consultations.

3. Fees and Expenses

The Client agrees to pay:

- A flat fee of \$[Amount] for [Specific Task], OR
- An hourly rate of \$[Amount] per hour.

The Client is responsible for all court filing fees and third-party costs.

4. Client Responsibilities

The Client agrees to provide all necessary information, documents, and evidence in a timely manner. The Client must personally sign and file all documents with the court and serve all opposing parties.

5. Termination of Service

Either party may terminate this agreement at any time upon written notice. Upon termination, the Service Provider will provide all work product completed up to that date, and the Client will pay for all services rendered.

6. No Guarantee of Outcome

The Service Provider makes no promises or guarantees regarding the outcome of the litigation.

Please sign below to indicate your agreement with these terms.

Sincerely,

[Service Provider Name]

Agreement Accepted:

[Client Signature]
Date: _____