

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Clerk of the Court]
[Name of the Court]
[Court Address]
[City, State, Zip Code]

Re: [Lender/Plaintiff Name] v. [Your Name/Defendant Name]
Case Number: [Insert Case/Index Number]
Property Address: [Insert Full Property Address]

NOTICE OF INTENT TO DEFEND

To the Clerk of the Court and all Parties of Record:

I, [Your Name], am the Defendant in the above-referenced foreclosure action. I am writing to formally notify the Court and the Plaintiff of my intent to defend this proceeding.

I contest the foreclosure action and intend to file a formal Answer and/or responsive pleading to the Complaint within the timeframe permitted by law. I request that a hearing be scheduled and that I be provided with all subsequent notices, motions, and court filings at the address listed above.

Please note that I am appearing in this matter [choose one: pro se / with legal counsel].

Respectfully submitted,

[Your Signature]
[Your Printed Name]

cc: [Name of Plaintiff's Attorney/Law Firm]
[Address of Plaintiff's Attorney]