

[Date]

[Candidate First Name] [Candidate Last Name]

[Candidate Address]

[City, State, Zip Code]

Dear [Candidate Name],

We are pleased to offer you seasonal part-time employment at [Company Name] for the position of [Job Title]. We believe your skills will be a great asset to our team during this busy season.

The details of your employment are as follows:

- **Start Date:** [Start Date]
- **End Date:** [End Date/Approximate End Date]
- **Pay Rate:** \$[Amount] per hour
- **Schedule:** Part-time, approximately [Number] hours per week
- **Reporting Manager:** [Manager Name]

As a seasonal employee, you will be employed on an "at-will" basis. This means that either you or [Company Name] may terminate the employment relationship at any time, with or without cause or notice. Please note that seasonal positions do not include company benefits except those required by law.

This offer is contingent upon [Background Check/Drug Screen/Eligibility to Work Verification].

To accept this offer, please sign and return this letter by [Deadline Date].

We look forward to having you on our team!

Sincerely,

[Your Name]

[Your Title]

[Company Name]

Acceptance:

I accept the offer of seasonal part-time employment as described above.

Signature: _____ Date: _____