

[Date]

[Candidate Name]

[Address]

[City, State, Zip Code]

Dear [Candidate Name],

We are pleased to offer you a seasonal position as a [Job Title] at [Company Name] for the winter holiday season.

Employment Details:

- **Start Date:** [Start Date]
- **End Date:** [End Date] (Subject to business needs)
- **Pay Rate:** \$[Amount] per hour
- **Reporting Manager:** [Manager Name]
- **Work Schedule:** [Shift details, e.g., evenings and weekends required]

Terms of Seasonal Employment:

Please note that this is a temporary, seasonal position. Employment is "at-will," meaning either you or the company may terminate the relationship at any time, with or without cause or notice. This role does not include company benefits except for those required by law.

Requirements:

This offer is contingent upon [list requirements, e.g., background check, drug screen, or proof of eligibility to work in the U.S.].

To accept this offer, please sign and return this letter by [Deadline Date].

We look forward to having you on our team for this busy holiday season!

Sincerely,

[Your Name]

[Your Title]

[Company Name]

Acceptance:

I accept the offer of seasonal employment under the terms described above.

Signature: _____ Date: _____