

[Date]

[Candidate Name]  
[Candidate Address]  
[City, State, Zip Code]

Dear [Candidate Name],

We are pleased to offer you the seasonal position of **[Job Title]** at [Resort Name] for the [Year] season. We were impressed with your skills and believe you will be a great addition to our hospitality team.

**Employment Details:**

- **Start Date:** [Start Date]
- **End Date:** [End Date] (Subject to business needs)
- **Pay Rate:** \$[Amount] per [hour/month]
- **Reporting Manager:** [Manager Name/Title]

**Position Responsibilities:**

In this role, your duties will include [brief list of tasks, e.g., guest check-ins, dining service, or facility maintenance] as discussed during your interview. You will be expected to adhere to our resort's standards of guest service and professional conduct.

**Seasonal Benefits & Housing:**

- [Optional: Employee housing provided at a cost of \$X per week]
- [Optional: Complimentary meals during shifts]
- [Optional: Use of resort facilities during off-hours]

**Terms of Employment:**

This is a seasonal, temporary position. This offer is contingent upon [successful background check / drug screening / proof of eligibility to work]. Please note that employment is "at-will," meaning either you or [Resort Name] may terminate the relationship at any time.

To accept this offer, please sign and return this letter by [Deadline Date].

We look forward to having you join us for an exciting season!

Sincerely,

[Sender Name]  
[Sender Title]  
[Resort Name]

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**Acceptance:**

I, [Candidate Name], accept the offer of seasonal employment as outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_