

[Date]

[Candidate Name]
[Candidate Address]
[City, State, Zip Code]

Dear [Candidate Name],

Following our recent discussion regarding your compensation package, we are pleased to provide this revised offer for the position of [Job Title] at [Company Name]. We have taken your feedback into account and have adjusted the equity component of your offer to better reflect your potential impact on our team.

Revised Equity Compensation:

Subject to the approval of the Board of Directors, you will be granted an option to purchase [Number] shares of the Company's Common Stock. This is an increase from our initial offer of [Original Number] shares.

Vesting Schedule:

These shares will be subject to a [Number]-year vesting period. [Number]% of the shares will vest after a 12-month "cliff," and the remaining shares will vest in equal monthly installments over the following [Number] months, provided you remain employed with the Company.

Base Salary and Benefits:

- **Base Salary:** \$[Amount] per year, paid in accordance with the Company's standard payroll cycle.
- **Bonus:** [Annual bonus target percentage or amount, if applicable].
- **Benefits:** You will be eligible for [list key benefits, e.g., health insurance, 401k, etc.].

All other terms and conditions mentioned in the original offer letter dated [Original Date] remain unchanged. This offer is contingent upon [list contingencies, e.g., background check or reference checks].

We are very excited about the prospect of you joining [Company Name]. We believe this revised offer demonstrates our commitment to your long-term success and partnership with the company.

Please indicate your acceptance of this revised offer by signing below and returning it to us by [Expiration Date].

Sincerely,

[Sender Name]
[Sender Title]
[Company Name]

Acceptance:

I, [Candidate Name], accept the revised offer as outlined above.

Signature: _____ Date: _____