

[Your Name]  
[Your Current Job Title]  
[Date]

[Hiring Manager's Name]  
[Department Name]

Subject: Counter Offer Regarding Promotion to [New Job Title]

Dear [Hiring Manager's Name],

Thank you very much for offering me the position of [New Job Title]. I am excited about the opportunity to take on more responsibility and continue contributing to the success of [Company Name].

I have reviewed the offer details, including the proposed salary of [Offered Salary]. Based on my consistent performance in my current role, my specialized skills in [Area of Expertise], and the increased scope of work this new position entails, I would like to propose a base salary of [Your Desired Salary].

Additionally, I would like to discuss the possibility of [Optional: Mention other terms, e.g., flexible remote work days or a specific training budget].

I am very committed to this new role and am confident that my transition will be seamless. I look forward to discussing this proposal with you further.

Sincerely,

[Your Signature]  
[Your Printed Name]