

ADDENDUM TO OFFER LETTER: EQUITY GRANT INCLUSION

Date: [Date]

To: [Employee Name]

This document serves as an addendum to your original offer letter dated [Date of Original Offer Letter]. All other terms and conditions of your employment remain unchanged.

1. Equity Grant

Subject to the approval of the Board of Directors of [Company Name] (the "Company"), you will be granted an equity award of [Number] [Stock Options/Restricted Stock Units].

2. Exercise Price

The exercise price per share will be determined by the Board of Directors at the time of the grant, representing the Fair Market Value of the Company's Common Stock on the date of the grant.

3. Vesting Schedule

The equity grant shall be subject to the Company's standard vesting schedule:

- [Percentage, e.g., 25%] shall vest on the one-year anniversary of your [Hire Date/Vesting Commencement Date].
- The remaining [Percentage, e.g., 75%] shall vest in equal [Monthly/Quarterly] installments over the following [Number, e.g., 36] months of continuous service.

4. Plan Terms

This grant is subject to the terms and conditions of the [Year] Equity Incentive Plan and the applicable Global Stock Option Agreement or Restricted Stock Unit Agreement, which you will be required to sign as a condition of the grant.

5. Acceptance

Please sign below to acknowledge your acceptance of this addendum.

For the Company:

[Name of Authorized Signatory]
[Title]

Employee Acceptance:

[Employee Name]

Date: [Date]