

Subject: Update on your application for [Job Title]

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for taking the time to submit your application.

After carefully reviewing your resume and experience, we have decided not to move forward with your application at this time. We received many applications from highly qualified candidates, and we have chosen to proceed with those whose profiles most closely align with our current requirements.

We appreciate the time you invested in applying to [Company Name]. We will keep your resume on file for future opportunities that may be a better match for your skills and background.

We wish you the best of luck with your job search and your future professional endeavors.

Best regards,

[Your Name/Company Name]

[Department Name]