

Dear [Candidate Name],

Thank you for giving us the opportunity to review your application for the [Job Title] position at [Company Name].

After carefully reviewing your experience and qualifications, we have decided not to move forward with your application at this time. Our team received a high volume of applications, and we are currently focusing on candidates whose profiles most closely align with our specific requirements for this role.

We appreciate the time and effort you put into your application. We will keep your resume on file for future openings that may be a better match for your skills.

We wish you the best of luck in your job search and your future professional endeavors.

Best regards,

[Your Name/Company Name]  
[Department]