

Subject: Application Status - [Position Name]

Dear [Candidate Name],

Thank you for giving us the opportunity to review your resume for the [Position Name] role at [Company Name].

After careful consideration, we have decided not to move forward with your application at this time. While your background is impressive, we are currently pursuing candidates whose qualifications more closely align with the specific requirements of this role.

However, we were very interested in your experience and would like to keep your resume on file for future openings that may be a better match for your skills. If a relevant position becomes available, we may reach out to you directly.

We appreciate your interest in [Company Name] and wish you the best of luck in your job search and professional endeavors.

Best regards,

[Your Name]

[Your Title]

[Company Name]