

Subject: Regarding your application for [Job Title] - [Company Name]

Dear [Candidate Name],

Thank you for taking the time to speak with us over the phone on [Date] regarding the [Job Title] position. It was a pleasure learning more about your professional background and accomplishments.

After carefully reviewing our current requirements and the specific technical needs of this role, we have decided to move forward with other candidates whose skill sets more closely align with the immediate demands of this position.

While we will not be proceeding with your application at this time, we were impressed with your [mention a specific strength, e.g., experience in X field] and will keep your resume on file for future openings that may be a better match for your expertise.

We appreciate your interest in [Company Name] and wish you the best of luck in your job search.

Best regards,

[Your Name]

[Your Title]

[Company Name]