

Subject: Regarding your application for [Job Title]

Dear [Candidate Name],

Thank you for taking the time to speak with us over the phone regarding the [Job Title] position. We enjoyed learning more about your background and experience.

After reviewing our scheduling requirements and your current availability, we have decided not to move forward with your application at this time. Our current business needs require a schedule that does not align with your stated availability.

We appreciate your interest in joining [Company Name] and will keep your resume on file should a role with a more flexible schedule or different shift requirements open up in the future.

We wish you the best of luck in your job search.

Best regards,

[Your Name]

[Your Title]

[Company Name]