

Subject: Update regarding your application - [Company Name]

Dear [Candidate Name],

Thank you for taking the time to speak with us over the phone regarding the [Job Title] position. It was a pleasure learning more about your background and professional experiences.

After careful consideration, we have decided to move forward with other candidates whose qualifications more closely match our current requirements for this specific role. Therefore, we will not be moving your application to the next stage of the interview process at this time.

However, we were impressed with your skills and would like to keep your resume on file. With your permission, we will reach out if a future opening aligns with your profile.

We appreciate your interest in [Company Name] and wish you the best of luck in your current job search.

Best regards,

[Your Name]

[Your Title]

[Company Name]