

Subject: Update regarding your application for [Job Title] - [Candidate Name]

Dear [Candidate Name],

Thank you for taking the time to meet with our team to discuss the [Job Title] position. We enjoyed learning more about your background and your interest in starting your career with [Company Name].

I am writing to let you know that we have decided to move forward with other candidates who more closely align with the current needs of the role. While your skills are impressive, we will not be inviting you to the next round of interviews at this time.

We appreciate the interest you have shown in our company. We will keep your resume on file for future entry-level openings that may be a good fit for your qualifications.

We wish you the best of luck with your job search and your future professional endeavors.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]