

Subject: Feedback regarding your interview for [Job Title]

Dear [Candidate Name],

Thank you for taking the time to meet with us on [Date] to discuss the [Job Title] position. We enjoyed learning more about your background and your interest in [Company Name].

While we were impressed with your [mention a specific strength, e.g., technical knowledge/communication skills], we have decided to move forward with other candidates whose experience more closely aligns with our current needs for this specific role.

To help with your future applications, we would like to provide some constructive feedback based on your first-round interview:

- **Area of Strength:** [Insert positive feedback, e.g., Your explanation of project management methodologies was very clear.]
- **Area for Growth:** [Insert constructive feedback, e.g., We recommend providing more specific examples of data-driven results when discussing your past achievements.]
- **Technical/Skill Suggestion:** [Insert suggestion, e.g., Further certification in XYZ software would make your profile even stronger for roles of this nature.]

We appreciate the effort you put into the recruitment process. We will keep your resume on file for future opportunities that may be a better fit for your skillset.

We wish you the best of luck in your job search and your professional future.

Best regards,

[Your Name]

[Your Title]

[Company Name]