

Subject: Update regarding your application - [Company Name]

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position and for taking the time to speak with our team.

While we were impressed with your background and experience, we have decided to move forward with another candidate for this specific role at this time.

However, we would like to keep your profile in our talent pool. We believe your skills could be a great fit for future openings, and we would like to reach out to you if a relevant position becomes available.

If you prefer that we do not retain your information, please let us know. You can also monitor our careers page for new postings that match your interests.

We wish you the best of luck with your current job search and thank you again for your interest in [Company Name].

Best regards,

[Your Name]

[Your Title]

[Company Name]