

[Date]

[Candidate Name]

[Candidate Address]

[City, State, Zip Code]

Dear [Candidate Name],

Thank you for participating in the language proficiency assessment for the [Job Title] position at [Company Name] on [Date of Test].

After reviewing your assessment results, we regret to inform you that you did not meet the minimum proficiency score required for this specific role. As this position requires a high level of fluency in [Language], we are unable to move forward with your application at this time.

We appreciate the time and effort you invested in our recruitment process. Your application will be kept on file for future opportunities that may better align with your current skill set.

We wish you the best of luck in your job search and professional endeavors.

Sincerely,

[Your Name]

[Your Title]

[Company Name]