

Dear [Candidate Name],

Thank you for giving us the opportunity to speak with you regarding the [Job Title] position at [Company Name]. We enjoyed learning more about your background and professional experience.

After careful consideration, we have decided not to move forward with your application at this time. While your technical skills are impressive, our hiring process also focuses heavily on alignment with our specific core values and organizational culture. At this stage, we feel that other candidates are a closer match for the environment we are building.

We appreciate the time and effort you invested in our recruitment process. We wish you the best of luck in your job search and your future professional endeavors.

Best regards,

[Your Name]  
[Your Title]  
[Company Name]