

Dear [Candidate Name],

Thank you for taking the time to meet with us to discuss the [Job Title] position. We enjoyed learning more about your background and professional experience.

After careful consideration, we have decided to move forward with other candidates whose specific approach to tasks and workflow more closely align with our current team's operational style. While your qualifications are impressive, we believe that a different work style environment would be a better fit for your professional strengths at this time.

We appreciate the interest you have shown in [Company Name] and wish you the best of luck in your job search and future endeavors.

Best regards,

[Your Name]

[Your Title]

[Company Name]