

Subject: Update regarding your application for [Job Title] - [Company Name]

Dear [Candidate Name],

Thank you for taking the time to meet with us and share more about your experience and professional background. It was a pleasure learning about your achievements in [Field/Industry].

After careful consideration and discussions with the team, we have decided not to move forward with your application at this time.

While your technical skills and qualifications are impressive, our current focus is on finding a candidate whose preferred working style aligns more closely with our specific collaborative environment and team dynamics. At [Company Name], our workflows rely heavily on [mention specific trait, e.g., cross-functional brainstorming / highly integrated peer reviews], and we believe another environment might be a better fit for your individual strengths.

We appreciate the interest you have shown in our company and wish you the best of luck in your job search and future professional endeavors.

Best regards,

[Your Name]

[Your Title]

[Company Name]