

[Date]

[Candidate Name]

[Candidate Address]

[City, State, Zip Code]

Dear [Candidate Name],

Thank you for taking the time to interview for the [Job Title] position at [Company Name]. We enjoyed learning more about your experience and skills.

After careful consideration, we are unable to move forward with your candidacy at this time. While we were impressed with your qualifications, your salary requirements exceed the maximum budget allocated for this role.

We appreciate your interest in our company and wish you the best of luck in your job search.

Sincerely,

[Your Name]

[Your Title]

[Company Name]