

Dear [Candidate Name],

Thank you for taking the time to meet with us to discuss the [Job Title] position. We enjoyed learning more about your experience and accomplishments.

After careful consideration, we have decided not to move forward with your application at this time. While we are impressed with your qualifications, there is a misalignment between your salary expectations and the budget currently allocated for this role.

We appreciate your transparency regarding your requirements, and we want to be respectful of your time and professional value. We will keep your resume on file should a future opening arise that better aligns with your expertise and compensation needs.

Thank you again for your interest in [Company Name], and we wish you the best of luck in your job search.

Best regards,

[Your Name]

[Your Title]

[Company Name]