[Date]

[Applicant Name]
[Applicant Address]
[City, State, Zip Code]

Dear [Applicant Name],

Thank you for your interest in the [Job Title] position at [Company Name] and for taking the time to speak with us regarding your application.

After careful consideration of your qualifications and our current hiring requirements, we regret to inform you that we are unable to move forward with your candidacy at this time. Our company is currently unable to provide visa sponsorship or support for work authorization for this specific role.

As our hiring policy requires that all candidates possess valid unrestricted authorization to work in [Country] at the time of hire, we cannot proceed with applications that require future sponsorship.

We appreciate the time you invested in applying to [Company Name] and wish you the very best in your job search and future professional endeavors.

Sincerely,

[Your Name]
[Your Title]
[Company Name]