[Date]

[Candidate Name]
[Candidate Address]
[City, State, Zip Code]

Dear [Candidate Name],

Thank you for participating in the assessment phase of our [Internship Program Name] application process. We enjoyed learning more about your skills and background.

After reviewing your assessment results and comparing them with the requirements of the role, we regret to inform you that we will not be moving forward with your application at this time. This decision was difficult, as we received many high-quality submissions.

We appreciate the time and effort you invested in the evaluation. We will keep your resume on file for future opportunities that may better align with your profile.

We wish you the best of luck in your academic and professional pursuits.

Best regards,

[Your Name]
[Your Job Title]
[Company Name]