

[Law Firm Name]
[Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Client Name]
[Address]
[City, State, Zip Code]

RE: Notice of Termination of Legal Representation

Dear [Client Name],

Please be advised that [Law Firm Name] is terminating its legal representation of you in the matter of [Case/Matter Name], effective immediately.

This decision has been made because we have determined that continuing representation would result in a violation of the Rules of Professional Conduct. Specifically, we have reason to believe that your conduct is [unlawful/fraudulent], and as legal counsel, we cannot participate in or facilitate such actions.

Under the terms of our engagement agreement and ethical obligations, we must withdraw when a client persists in a course of action involving our services that we reasonably believe is criminal or fraudulent.

Regarding your file:

- We have enclosed all original documents provided by you.
- A copy of your complete file is available for pickup or transfer to new counsel upon written request.
- Upcoming deadlines include: [List any immediate court dates or statutes of limitation].

We strongly recommend that you seek new legal counsel immediately to protect your interests and ensure all deadlines are met. We will file the necessary withdrawal papers with the court and serve them upon all parties involved.

An invoice for services rendered up to the date of this termination will be sent under separate cover.

Sincerely,

[Attorney Signature]
[Attorney Name]
[Law Firm Name]