

[Date]

[Candidate Name]

[Candidate Address]

[City, State, Zip Code]

Subject: Revocation of Employment Offer

Dear [Candidate Name],

Please be advised that [Company Name] is officially withdrawing the offer of employment extended to you on [Date] for the position of [Job Title].

This decision has been made following our pre-employment screening process. It has come to our attention that the information provided in your [Application/Resume/Interview] regarding [Specific Discrepancy, e.g., Educational Credentials/Previous Employment History] is inaccurate or falsified.

As stated in our application policy, providing false, misleading, or incomplete information is grounds for the immediate withdrawal of an offer or termination of employment. Consequently, we will not be moving forward with your hiring.

You are no longer expected to report for work on [Start Date]. Any previous agreements or commitments made regarding this position are now null and void.

Sincerely,

[Your Name]

[Your Title]

[Company Name]