

[Your Name/Law Firm Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Notice of Withdrawal of Legal Representation

Dear [Client Name],

Please be advised that [Your Name/Law Firm Name] is withdrawing as your legal counsel in the matter of [Case Name/Matter Description], effective [Immediate or Date].

This withdrawal is necessary due to a breakdown in the attorney-client relationship. Specifically, your recent demands and attempts to coerce this office into taking actions that violate the Rules of Professional Conduct and ethical legal standards have created an irreconcilable conflict. As an officer of the court, I cannot comply with instructions that are unethical, fraudulent, or in violation of the law.

Immediate Deadlines:

Please be aware of the following upcoming dates and deadlines regarding your case: [List Dates]. Failure to address these matters may result in the loss of your legal rights.

Next Steps:

You are strongly advised to seek new legal counsel immediately. We will cooperate with your new attorney to ensure a smooth transition of your file. Your client file is available for pickup or can be forwarded to your new representative upon written request.

Formal Motion:

If required by court rules, a formal Motion to Withdraw will be filed with the [Court Name]. You will receive a copy of that filing separately.

Sincerely,

[Your Signature]

[Your Printed Name]