

Subject: Regarding your application for [Job Title] - [Your Name]

Dear [Hiring Manager Name],

Thank you very much for the opportunity to interview for the [Job Title] position and for the offer to join the team at [Company Name]. I truly enjoyed learning more about the role and the company's vision.

After careful consideration, I am writing to respectfully withdraw my candidacy for this position. While I am very interested in the work your team is doing, I have decided that I am unable to commit to the relocation required for this role at this time due to personal circumstances.

I appreciate the time you spent speaking with me and the confidence you showed in my qualifications. I hope our paths might cross again in the future should a remote opportunity or a local opening become available.

I wish you and [Company Name] continued success in finding the right candidate.

Best regards,

[Your Name]
[Your Phone Number]
[Your Email Address]