

Subject: Update regarding your application for [Job Title]

Dear [Candidate Name],

Thank you for your interest in the [Job Title] position at [Company Name].

After reviewing your application, we regret to inform you that we are unable to move forward with your candidacy at this time. Your profile was marked as incomplete, and key information required for our screening process was missing.

Because we received a high volume of complete applications that met all the required criteria, we have decided to proceed with other candidates whose profiles are fully documented.

We encourage you to complete your profile in our system and apply for future openings that match your skills and experience. We wish you the best of luck in your job search.

Best regards,

[Your Name/Company Name]

[Department Name]