

[Date]

[Applicant Name]

[Applicant Address]

[City, State, Zip Code]

Subject: Rejection of Application - Unsigned Consent Form

Dear [Applicant Name],

Thank you for your interest in [Name of Program/Position/Organization]. We have received your application materials for review.

Upon reviewing your submission, we found that the required Consent Form was not signed. As stated in the application guidelines, a valid signature is mandatory to process your request and verify the information provided.

Regrettably, because the application is incomplete, we cannot move forward with your candidacy at this time. Your application has been marked as rejected due to this missing requirement.

[Optional: If you wish to re-apply, please submit a new application including a signed copy of all required documents by the deadline of [Date].]

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]