

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

RE: Notice of Declination of Appeal and Formal Disengagement

Dear [Client Name],

This letter serves as formal notification that [Law Firm/Organization Name] will not be representing you in the appeal of [Case Name/Number], following the judgment entered on [Date].

After a thorough review of the trial records and the merits of the case, we have determined that we are unable to pursue an appeal on your behalf. Consequently, our professional relationship and legal representation regarding this matter are now concluded.

Please be advised that there are strict statutory deadlines (statutes of limitations) for filing a Notice of Appeal. In your case, the deadline to file is [Deadline Date]. If you fail to file by this date, you will lose your right to appeal permanently.

We recommend that you consult with another attorney immediately if you still wish to pursue this matter. We have enclosed your original file documents for your records.

We wish you the best in your future endeavors.

Sincerely,

[Attorney Name]

[Law Firm Name]