

[Company Letterhead]

[Date]

To: [Consulate/Embassy Name]

[Address Line 1]

[Address Line 2]

**Subject: Employment Verification for [Employee Name]**

To Whom It May Concern,

This letter is to confirm that **[Employee Name]** is currently employed by **[Company Name]**.

**Employment Details:**

- **Job Title:** [Job Title]
- **Employment Start Date:** [Start Date]
- **Employment Status:** [Full-time/Part-time/Contractor]
- **Annual Salary:** [Amount and Currency]

We officially certify that **[Employee Name]** is permitted to perform their professional duties remotely. Their position does not require a physical presence in our offices, and they are authorized to work from **[Country Name]** or any other location with reliable internet access.

Their employment is expected to continue during their stay abroad, and they will remain on our company payroll.

If you require any further information, please feel free to contact us directly at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Full Name of Signatory]

[Job Title]

[Company Name]