

[Company Name]
[Company Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

To: The Visa Officer,
[Consulate/Embassy Name]
[Address]

Subject: Verification of Independent Contractor Agreement for [Contractor Full Name]

Dear Visa Officer,

This letter is to confirm that [Contractor Full Name], holder of passport number [Passport Number], is currently engaged as an independent contractor with [Company Name].

Contract Details:

- **Service Period:** From [Start Date] to [End Date/Present]
- **Position/Role:** [Job Title or Nature of Services Provided]
- **Compensation:** [Amount] per [Hour/Month/Project]
- **Average Monthly Earnings:** [Amount]

In his/her capacity as an independent contractor, [Contractor Full Name] is responsible for [Brief Description of Responsibilities]. We confirm that he/she is a self-employed individual and is not a direct employee of [Company Name].

Our records show that [Contractor Full Name] has consistently met the terms of the agreement and remains in good standing with our company. His/Her services are expected to continue until [Project Completion Date or "Indefinitely"].

Please feel free to contact me at [Phone Number] or [Email Address] should you require any further information regarding this contract.

Sincerely,

[Signature]

[Name of Authorized Representative]
[Title/Position]
[Company Name]