[Company Letterhead]

[Date]

United States Citizenship and Immigration Services (USCIS)
[Address of USCIS Office]

Subject: Employment Verification for [Employee's Full Name]

To Whom It May Concern,

This letter is to confirm that **[Employee's Full Name]** is currently employed by **[Company Name]**.

Employment Details:

- **Job Title:** [Job Title]
- **Employment Start Date:** [Start Date]
- **Employment Status:** [Full-time / Part-time]
- **Current Salary:** [Salary Amount] per [Year/Hour]
- **Job Duties:** [Briefly describe main responsibilities]

This position is of a permanent nature, and we anticipate continued employment for the foreseeable future.

If you require any further information or documentation regarding [Employee's Name]'s employment, please do not hesitate to contact me at [Phone Number] or [Email Address].

Sincerely,

[Signature]
[Printed Name]
[Title/Position]
[Company Name]