

[Attorney Name]
[Law Firm Name]
[Address]
[City, State, Zip Code]

[Date]

[Client Name]
[Address]
[City, State, Zip Code]

RE: Notice of Disengagement and Refusal of Appellate Representation

Matter: [Case Name/Reference Number]

Dear [Client Name],

This letter serves to formally notify you that [Law Firm Name] has concluded its representation of you regarding the above-referenced matter following the [Judgment/Order] entered on [Date].

Please be advised that this firm will not be representing you in any appeal of this matter. Our legal services are now complete, and the attorney-client relationship is terminated. We will take no further action on your behalf.

Important Notice Regarding Deadlines:

If you wish to pursue an appeal, you must file a Notice of Appeal by a specific legal deadline. In this jurisdiction, the deadline is generally [Number] days from the date of the entry of judgment. Failure to file by this date will result in the permanent loss of your right to appeal. We strongly recommend that you consult with another attorney immediately if you intend to proceed.

We have enclosed your original file materials with this letter. We will retain our own copies of the file in accordance with our document retention policy.

Thank you for the opportunity to have been of service to you.

Sincerely,

[Attorney Signature]
[Attorney Name]