

[Company Letterhead]

[Date]

[Lender Name/Government Agency Name]

[Department Address]

[City, State, Zip Code]

Subject: Employment Verification for [Employee Full Name]

To Whom It May Concern,

This letter is to formally verify the employment of [Employee Full Name] with [Company Name] for the purpose of a government loan application.

Employment Details:

- **Current Position:** [Job Title]
- **Employment Start Date:** [Date]
- **Employment Status:** [Full-Time / Part-Time / Contract]
- **Current Gross Salary:** \$[Amount] per [Year/Month/Hour]
- **Probability of Continued Employment:** [Good/High/Stable]

If you require any additional information or further documentation regarding the applicant's employment history or compensation, please contact me directly at [Phone Number] or via email at [Email Address].

Sincerely,

[Signature]

[Printed Name]

[Title/Position]

[Company Name]