

[Company Letterhead or Logo]

[Current Date]

[Lender Name / Bank Name]

[Mortgage Department]

[Address Line 1]

[Address Line 2]

**RE: Verification of Employment for [Employee Full Name]**

To Whom It May Concern,

This letter is to formally confirm that **[Employee Full Name]** is employed with **[Company Name]**.

**Employment Details:**

- **Job Title:** [Job Title]
- **Employment Start Date:** [Start Date]
- **Employment Status:** [Full-time / Part-time / Contract]
- **Current Salary:** [Amount] per [Year/Hour]
- **Additional Compensation:** [Bonuses/Commission/Overtime if applicable]

We confirm that [Employee Name] is an employee in good standing and their current employment outlook is stable.

Should you require any further information or verification, please do not hesitate to contact me at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Printed Name]

[Title/Position]

[Company Name]