

[Current Date]

[Recipient Name/Organization]

[Recipient Address]

[City, State, Zip Code]

Subject: Verification of Independent Contractor Status

To Whom It May Concern,

This letter is to formally verify that [Freelancer Full Name] is currently performing services as a freelance independent contractor for [Company Name].

Contract Details:

- **Start Date:** [Start Date]
- **End Date:** [End Date or "Ongoing"]
- **Role/Service Provided:** [Title or Brief Description of Work]
- **Current Project Status:** [Active/Completed]

Please be advised that [Freelancer Name] is not an employee of [Company Name]. As an independent contractor, they are responsible for their own self-employment taxes, insurance, and equipment. They are paid on a [Project-based/Hourly/Monthly] basis.

If you require any additional information, please feel free to contact me at [Phone Number] or [Email Address].

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title]

[Company Name]